

THARSTON AND HAPTON PARISH COUNCIL

NOTICE OF MEETING

Councillors are summoned to attend the Annual Meeting of the Parish Council
To be held at Hapton Community Cabin, Hapton on Wednesday 18th September 2024 at 7.00pm.

AGENDA

- 1. Public Participation**– County and District Council reports can also be received during this time. (10 minutes maximum).
- 2. Apologies** – To consider accepting apologies for absence.
- 3. Minutes** – To approve the minutes of the last meeting held on the 24th July 2024
- 4. Declarations of interests** – To receive any declarations of personal or prejudicial interest from members on any item to be discussed.
- 5. Planning**
 - To discuss the Planned Open Space Land
 - To discuss Planning Applications and any received after the agenda is posted
- 6. Governance** - To update all the relevant Policies including new NPTS Standing Order and Financial regulations plus new General Risk Assessment,
- 7. Finance** –
 - To note receipts in July and August
CAF Funding award payment
Litter Pick reward Payment
 - To approving the following invoices for payment:
August Payments
 - I. To approve Payments to Parish Clerk Alan Arber for July salary and expenses
 - II. To approve payment for Clerks pension for July
 - III. To approve payment to HMRC for Tax and NI
 - IV. To approve payment to Graham Bleach for Maintenance items
 - V. To approve payment to Wensum print for Newsletter
 - VI. To approve payment to Lloyd for Credit card Purchases as detailed below
 - VII. Water Irrigation for Hose
 - VIII. Notcutts for Ken Grayling Voucher
 - IX. Amazon for Printer Ink, WD-40 and Cat Litter for Compostable toilet
 - X. To approve payment to 3 mobile for Direct debit for security sim cards**September Payments**
 - XI. To approve Payments to Parish Clerk Alan Arber for August salary and expenses
 - XII. To approve payment for Clerks pension for August
 - XIII. To approve payment to HMRC for Tax and NI
 - XIV. To approve payment to cloud Storage for Security Cameras
 - XV. To approve payment to SLCC for clerk attendance at National conference and Norfolk AGM
 - XVI. To approve any payments that come in after the agenda is posted.
 - XVII. To approve payment to 3 mobile for Direct debit for security sim cards
 - XVIII. To approve payment to Lloyd for Credit card Purchases as detailed below
 - XIX. Cat Litter for compostable toilet
 - XX. Viking for Stationery
 - XXI. To approve payment for Poppy wreaths for both churches
 - XXII. To receive the External auditors report and note any actions
- 8. Highways** – to receive any updates regarding highways and footpaths.
 - Highway issues
 - To discuss the Proposed Long Stratton new development and Land west of Long Stratton
- 9. To receive an update on the following current issues and to consider any necessary actions:**
 - Tree warden's Report
 - Footpath Issues
 - Maintenance
- 10. To receive an update on the Hapton Community Project**
- 11. To discuss the latest Pylons information**
- 12. To discuss Parish Projects**
 - Newsletter
 - Sam Machine
 - Tharston Phone box
 - Parish Councillors/Clerk training/Personal development
 - Village Hall Fundraising ideas/The Vision/Community Area fundraising ideas
 - New Defibrillator and Defib Training dates to be fixed.

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- Surveyors Land
- Hapton Phone Box
- Neighbourhood watch
- Meeting House Field
- Parish Orchard at Old Village Hall site
- Gov.uk Councillor email accounts
- Dog mess in the village
- V E Day celebration

13. Hedgehog highways and grass cutting at Meeting House Field

14. To receive a report from the Speed watch Group

15. To discuss Green Initiatives moving forward including recycling and actions on the biodiversity policy

- Green recycling of blister packs and razors

16. Public Participation (10 minutes)

For any Parishioners to comment on any items that have been discussed during the meeting only

17. To receive items for the next agenda.

Next Meeting Weds 16th October 2024

Alan Arber PSLCC 10th September 2024