

THARSTON AND HAPTON PARISH COUNCIL

NOTICE OF MEETING

Councillors are summoned to attend the
Meeting of the Parish Council

To be held at Hapton Community Cabin, Hapton on Wednesday 22nd September 2026 at 7.00pm.

AGENDA

- 1. Public Participation**– County and District Council reports can also be received during this time. (10 minutes maximum).
- 2. Apologies** – To consider accepting apologies for absence.
- 3. Minutes** – To approve the minutes of the last meeting held on the 22nd July 2026
- 4. Declarations of interests** – To receive any declarations of personal or prejudicial interest from members on any item to be discussed.
- 5. Planning**
 - Planning application
Proposal: Outline application (with all matters reserved except for vehicular access) for the construction of up to 103 dwellings together with new vehicular accesses, parking, public open space, play space, attenuation basins and enhanced landscaping
Location: Land South Of Swan Lane Tharston Norfolk
Applicant: c/o Agent - Ceres Property
Application Type: Outline Planning Permission
 - To discuss Planning Applications and any received after the agenda is posted
- 6. Governance** – To note government pay rise for clerk and handyman 3.3% back dated to 1st April 2026
- 7. Finance** –
 - To note receipts in July 2026 and August 2026
Event monies in from unused Stock
Vat Refund
Newsletter Advert
Litter Pick winning
Shared Training costs
 - To approve the following payments for August 2026**
 - To approve Payments to Parish Clerk Alan Arber for July salary and expenses
 - To approve payment for Clerks pension for July
 - To approve payment to HMRC for tax and NI
 - To approve payment to Handyman for July Salary and expenses
 - To approve payment to Viking for stationery
 - To approve monthly payment for Wi-Fi in the cabin
 - To approve payment to 02 for security cameras
 - To approve payment to scribe for Accounts package
 - To approve payment to Three for cabin wi-fi
 - To approve payment to Lloyds for monthly credit card charge
 - To approve payment to Unity Trust for Monthly bank Charges
 - Credit Card Payments July
Security cameras cloud payment
Phone box paint
 - To approve the following payments for September 2026**
 - To approve Payments to Parish Clerk Alan Arber for August salary and expenses
 - To approve payment for Clerks pension for August
 - To approve payment to Handyman for August Salary and expenses
 - To approve payment to Wensum Print for Newsletter
 - To approve payment to PKF Littlejohn for external audit
 - To approve payment to NPTS for Autumn Seminar
 - To approve payment to SLCC for new Governance and new digital AGAR seminar in November
 - To approve payment to S Moyse for music event
 - To approve monthly payment for Wi-Fi in the cabin
 - To approve payment to 02 for security cameras
 - To approve payment to scribe for Accounts package
 - To approve payment to Three for cabin wi-fi
 - To approve payment to Lloyds for monthly credit card charge
 - To approve payment to Unity Trust for Monthly bank Charges
 - Credit Card Payments August
- 7.1. To receive the financial position of the council
- 7.2 To receive the external audit and note any actions

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8. **Highways** – to receive any updates regarding highways and footpaths.

- Highway issues

9. **To receive an update on the following current issues and to consider any necessary actions:**

- Tree warden's Report
- Footpath Issues
- Maintenance and Handyman's report
- Letter from Tharston PCC
- Hapton Common-ownership, Footpath, Fencing and letting of common

10. **To receive an update on the Hapton Community Project**

11. **To discuss the latest Pylons information**

12. **To note our comments to East Pye solar Development Consent Order being received.**

13. **To note information on Tas way energy park application**

14. **To discuss the Tharston Open space land and next steps**

15. **To discuss Parish Projects**

- Newsletter
- Sam Machine
- Tharston Phone box
- Parish Councillors/Clerk training/Personal development and to receive a report on Digital AGAR Training from the clerk
- New Defibrillator and Defib Training dates to be fixed.
- Surveyors Land and Christmas tree Order
- Hapton Phone Box
- Meeting House Field
- Parish Orchard at Old Village Hall site
- Dog mess in the village

17. **To discuss Green Initiatives moving forward including recycling and actions on the biodiversity policy**

- To receive a report from meeting with Bio-Diversity Consultant

• **18. Public Participation (10 minutes)**

For any Parishioners to comment on any items that have been discussed during the meeting only

19. **To receive items for the next agenda.**

Next Meeting Weds 21st October

Alan Arber PSLCC 11th September 2026