

THARSTON AND HAPTON PARISH COUNCIL

NOTICE OF MEETING

Councillors are summoned to attend the Annual Meeting of the Parish Council
To be held at Hapton Community Cabin, Hapton on Wednesday 14th May 2025 at 7.00pm.

AGENDA

1. **Appointment of Chairman** – To sign acceptance of Office
2. **Appointment of Vice Chairman** – To sign acceptance of Office
3. **Acceptance of Office and Register of Interests** – All councillors to hand in their acceptance of Office and Register of interest's forms. The meeting will also consider granting an extension for any Declarations of Office forms not received and to declare the seat vacant.
4. **Public Participation**– County and District Council reports can also be received during this time. (10 minutes maximum).
5. **Apologies** – To consider accepting apologies for absence.
6. **Minutes** – To approve the minutes of the last meeting held on the 16th April 2025
7. **Declarations of interests** – To receive any declarations of personal or prejudicial interest from members on any item to be discussed.
8. **Planning**
 - Planning applications
 - To discuss the Planned Open Space Land
 - To discuss Planning Applications and any received after the agenda is posted
9. **Governance** –
10. **Finance** –
 - To note receipts in April
 - Precept Payment
 - To approving the following invoices for payment February**
 - To approve Payments to Parish Clerk Alan Arber for April salary and expenses
 - To approve payment for Clerks pension for April
 - To approve payment to Handyman for salary and expenses April
 - To approve monthly payment for Wi-Fi in the cabin
 - To approve payment to 3 mobile for Direct debit for security sim cards
 - To approve Monthly bank charges
 - To approve Monthly credit card charge
 - Payments on credit card
 - Batteries for Handyman
 - Gala Tent for marquee parts
 - To receive the financial position of the council
- 7.1. To receive the Parish financial report
8. **Highways** – to receive any updates regarding highways and footpaths.
 - Highway issues
9. **To receive an update on the following current issues and to consider any necessary actions:**
 - Tree warden's Report
 - Footpath Issues
 - Maintenance and Handyman's reportTo discuss the upgrade of the cabin batteries and solar panels
10. **To receive an update on the Hapton Community Project**
 - New Disabled Friendly compostable toilet and to discuss the plans to install ourselves, costings and grant possibilities
11. **To discuss the latest Pylons information**
12. **To note our comments to East Pye solar**
13. **To discuss the Norfolk Homes land and what next steps are**
14. **To discuss Parish Projects**
 - V E Day celebration and grant
 - Newsletter
 - Sam Machine
 - Tharston Phone box
 - Parish Councillors/Clerk training/Personal development
 - New Defibrillator and Defib Training dates to be fixed.
 - Surveyors Land
 - Hapton Phone Box
 - Neighbourhood watch
 - Meeting House Field and CCTV Issues
 - Parish Orchard at Old Village Hall site
 - Dog mess in the village

THARSTON AND HAPTON PARISH COUNCIL

15. To discuss Green Initiatives moving forward including recycling and actions on the biodiversity policy

- Green recycling of blister packs and razors

16. Public Participation (10 minutes)

For any Parishioners to comment on any items that have been discussed during the meeting only

16. To receive items for the next agenda.

Next Meeting Weds 18th June 2025

Alan Arber PSLCC 3rd May 2025