

THARSTON AND HAPTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at The Community Building, Holly Lane, Hapton
On 14th June 2023 at 7.00pm.

In Attendance: Mr N Potter (chair)
Mr T ward
Mrs Jenna Goodall Browne
Mr C Hewitt
Mr D Daniels
Mr A Arber (clerk)

Two members of the public

Public Participation

Standing Orders were suspended to allow the public to speak.

The national grid are selling it as the great grid update and the clerk has put the details on the new website. Its worrying that they are surveying land they should not as this is trespass.

Alison Thomas sent the clerk the following that not a lot to report except Bypass contractors reduced to 4 strong bidders who now need to develop costed quotes for work with final contract award in late November. Teams working hard on s106 agreements most particularly around land transfer so planning can be signed off. Finally, in this hot spell can everyone keep cool and always hydrated,

Standing Orders were reinstated.

1. Apologies

Apologies received from Alison Thomas and Victor Blake. All agreed to accept.

2. Minutes

The minutes of the Parish Council meeting on 17th May 2023 were agreed as a true record of the meeting and were duly signed by the Chairman.

Proposer: Nick Potter Seconder: David Daniels

3. Declarations of Interest

Nick Potter for a payment
David Daniels for a payment
Tim Ward and Graham Bleach for item number 8
All agreed.

4. Planning

- **To discuss the Planned Open space**
Nothing to report.

THARSTON AND HAPTON PARISH COUNCIL

- **Planning Application**
No planning received.

5. Finances

The following invoices were approved for payment:

a). To approve Payments to Parish Clerk for Salary April 2023	£915.19
b). To approve payment to Norfolk Pension Fund for Clerks Pension	£255.99
c). To approve payment to SLCC for Annual Subscription	£72.75
d). To approve payment to Gary Bentley for Parish maintenance	£239.00
e). To approve payment to HMRC for Tax and NI	£58.84
f). To approve payment to N Potter for coronation expenses	£65.45
g). To approve payment to D Daniels for Orchard Work	£432.84
j). To approve payment to Business at CAS for Annual Insurance	£622.36
k). To approve payment to S Jackman for New parish website	£295.00
l). To approve payment to Wix for Website Hosting and Domain Name	£144.00
m). To approve payment to Tharston Church for Annual Grant	£525.00
n). To approve payment to Hapton Church for annual Grant	£375.00

n). To receive the up-to-date financial report

The clerk reported that we are in good health and the balance before today's meeting was £38640.82 and after today's payments the balance stands at £34603,40 with a Vat refund to be reclaimed of £183.71.

Proposed: David Daniels

Seconded: Chris Hewitt

6. Highways

Sump Hole from Redwings

Flooding on Norwich Road will be done asap.

Potholes on Holly Lane done

Long Stratton New Development

Already discussed so no further comments

- 7. To receive an update on the following current issues and to consider any necessary action.**

Tree Warden report

Camilla Tree is suffering and may need to be replaced and may need to replant to October with the time scale to be agreed.

It was agreed to go back to Foundry Garden centre to get it replaced.

Footpath issues

Finger Post BR1 needs replacing. Clerk will report again.

FP17 and FP18 on Parkes Lane up to the High Road has been closed by National grid for maintenance for 6 months and the clerk will check with the highways officer that this is in order asap.

THARSTON AND HAPTON PARISH COUNCIL

Maintenance

Last direction sign is completed and put up and Garry has done a great job on this. CCTV installed at the cabin and the clerk has written a CCTV policy as requested and added to the Parish Policies. Bins to be moved due to the bins being used for vandals to climb on the roof.

Grass Cutting at Tharston Meadows

No Issues reported on this.

Highways Barrier at Hapton School

The clerk commented that he had emailed highways on this but as yet no reply had come back. He will keep on top of this for sure.

8. To receive an update on the Hapton Community Project and plan events for 2023-2024

The Coronation event went well, and events are planned for June and July including pub nights, Quiz and chips and a summer BBQ for all to attend on Saturday 22nd July and the clerk has applied and received the TEN Notice for this event. A question was asked on VE day for next year.

The chair then asked that the councillors consider the 2 quotes received about the guttering and rainwater harvesting project on the cabin.

GLS had supplied a quote for £1686.00 including vat.

Hapton Meadow working group also provided a quote totalling £1200 with no Vat.

It was proposed that we go with the cheaper quote of Hapton Meadow Working group of £1200.

Proposed: Chris Hewitt

Seconded: David Daniels

9. To agree updated policies

The clerk had updated all the policies and will put them on the new website in the coming days. These also include a CCTV policy for the cabin. A list of the policies and dates for renewal is attached as [Appendix 1](#)

10. To discuss Parish Projects.

- **Newsletter.**

The summer edition is almost completed by the printers and the clerk will collect and distribute this on Friday 16th June to all those that help deliver the newsletter.

- **SAM Machines.**

The clerk would contact Victor to download the Sam machine on Monday 22nd May has downloaded the Hapton Sam machine and the figures are again a worry with one speeder captured at 70 mph on 16th Feb at 22.20pm

We will continue to log these and pass to the police our reports.

Tim has contacted the main sat nav companies to inform them of the road classification and that they should not be using the road as a short cut.

A discussion was had on the cycling and walking scheme and it was hoped a plan could be put together to work with this. It's called LC Whip

THARSTON AND HAPTON PARISH COUNCIL

- **Phone Box**
No change on this subject with a location needed asap once the phone box maintenance is done, we would look to site. It is a long-term project and needs to be sited in Tharston meadows.
- **Surveyors Land.**
Meeting still to be held with tree warden Date to be arranged.
- **Parish Councillors and Clerk training.**
The clerk will be attending a clerks networking meeting 15th June and has booked his annual conference place today with the costs shared by all his councils.
- **Village Hall**
No report
- **The Vision**
Dealt with earlier.
- **New Park Fundraising Ideas**
Dealt with under Hapton Community Plan
- **Hapton Phone Box**
The phone box continues to be well used and getting full up with books and the clerk had taken some for Ashwellthorpe Book exchange next week.
- **Defib training**
The clerk has contacted London Hearts and is awaiting a reply with training dates. Still no reply received yet. He asked that St Johns do training free of charge and should he contact them. A discussion on a first responder scheme was discussed with a parishioner willing to undertake this and we pay for any extra training needed. The clerk to look at getting one for Hapton community project.
- **Neighbourhood watch**
The clerk sent the link to Graham Bleach, and the clerk will order once items agreed.
- **Meeting House Field**
It was agreed that we would look at how this was cut leaving an area of wildflower to grow.
- **Community Orchard**
Again, we have had some vandalism with 2 Cross bars being broken which is distressing but David Daniels gave the following report on the progress of the work on the project.
The field and area is growing, and more work is being done this weekend by David, Chris, and Ken. It was discussed that we could replace the fence with hedges once all agreed and these needs doing asap. Several of the parishioners have made good comments on the project.

11. To discuss Speeding in the village and the setting up of a speed watch group.

Victor Blake gave the following report via email to the clerk that there had been 2 sessions since the last Parish Council meeting, and both had registered drivers exceeding 36 mph in one hour of monitoring.

12. Green Initiatives

The Hedge at the community project is looking very good.

13. To discuss the response from Border-Hoppa on the bus idea

The clerk had held a meeting with Long Stratton Town Council on this we are working out an action plan on how we can move this ahead by doing the following.

THARSTON AND HAPTON PARISH COUNCIL

- a). Contacting other Parish Councils who have done a similar scheme to find out the pros and cons of a scheme like this.
- b). Looking at funding for the programme as a venture with other councils locally
- c). making a detailed action plan involving other councils one information is known and collated.
- d). Looking at details of the route we would need and then contacting Border-Hoppa on this with more detailed information.

14. Public participation

None

To receive items for the next agenda.

**Event planning including VE Day
Highway's school barrier**

Next Parish Council meeting Wednesday 12th July 2023 at 7pm

There being no further business the meeting closed at 8.10 pm.