

# THARSTON AND HAPTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at Church Rooms, Hapton  
On 16<sup>th</sup> June 2021 at 7.30pm.

**In Attendance:** Mr Nick Potter (Chairman) Mr Alan Arber (clerk)  
Mr Victor Blake  
Mrs Jenna Goodall Browne  
Mr Tim Ward  
Mr Graham Bleach

**1 members of the public were in attendance  
Including District Councillor Barry Duffin**

## Public participation

*Standing Orders were suspended to allow the public to speak.*

It was noted that a parishioner suffered a third beak in recently but the chairman asked that the parish council would like to express their worries on this and to ask what they are doing on this matter. Clerk to send the link for Police meeting to the parishioner. Barry Duffin reported that the Village Clusters information now out and clerk will put the link on the website for all to see. The regulation 19 consultation in March 2022.  
*Standing Orders were reinstated.*

### 1. Apologies

Alison Thomas sent her apologies and everyone agreed to accept.

### 2. Minutes

The minutes were agreed as a true record of the meeting of 12<sup>th</sup> May 2021 and were duly signed by the chairman.

**Proposed Tim Ward. Seconded Victor Blake. All Agreed to accept.**

### 3. Declarations of interests – To receive any declarations of personal or prejudicial interest from members on any item to be discussed. Also, to decide whether to grant an extension or to declare the seats vacant.

No declarations received

### 4. Planning Applications.

- To discuss the Planned Open Space Land Adoption.  
**Nothing Received**
- Planning Application.  
No Planning applications received

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## 5. Highways.

- **Highways Issues.**

Graham Bleach asked the clerk if there was any news on the issues with the bank on Cow lane and the path on the street Hapton. The clerk replied he had heard nothing but would contact highways on this asap. Graham also reported that there was a post with a transformer type equipment at the bottom of cow lane that looks like it will fall at any time. Clerk would add this to the email to highways

- **To discuss the proposed long Stratton development and the adoption of the open space.**

No Report.

## 6. Finance

- a) To approve payment to Parish Clerk Alan Arber for April salary and expenses £660.23
- b) To approve payment to Norfolk pension fund for Clerks Pension £219.08
- c) To approve payment to GLS for Parish maintenance £360.00
- d) To approve payment to SLCC for Annual Subscription £120.00
- e) To approve payment to NPTS for Seminar £24.00
- f) To approve payment to P Riches for Grass Cutting £300.00
- g) To approve payment to Anne Barnes Int Audit £66.00
- h) To approve payment to HMRC for Tax and NI £417.00
- i) To approve payment to Pride Press Newsletter £378.00

The chairman commented that the cost for the cut of Hapton meadow should have been £50 instead of £75.00 Graham Bleach to speak with Paul Riches

**Proposed Nick Potter Seconded Jenna Goodall Browne.**

The clerk took the council through the latest financial position and reported that the council was in fine financial condition.

**Unity Trust Bank Change** – The clerk commented that the council were close to setting this up but needed signatories to sign form and details from Jenna to submit to Unity to complete the application.

## 7. To receive an update on Current Issues and to consider any necessary action.

### Tree Warden's Report

No Report

### Footpath Wardens Report

It was reported that FP20 and FP21 looked very overgrown and the Footpath warden will check this. Finger Post on FP5 needs fixing into the ground and people keep moving it when cutting the grass. FP3 on Hapton Common has the following issues to be reported. The gate near the bridge is rotten and latch is damaged and needs repairing.

The rotten gate on FP3 is the entry gate to the field, there is a further gate on the bridge which needs to be looked at as you currently have to climb over this The access across the bridge is blocked by a fallen tree and the bottom step on the footpath is also rotten and needs replacing. Mr Turner is to be contacted on these issues. All footpaths in the village need looking at as the yellow arrows seem to be missing on most of them

### Village maintenance

Gary Bentley to look at the Lock on the new field asap

## 8. To receive and update on the Long Stratton Neighbourhood Plan

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Jenna will continue to receive the emails but cannot attend the meetings, Long Stratton parish Council to be contacted and Tim ward added to our list of attendees and also to ask for evening meetings so the chairman can attend

## 9. To discuss the options on adopting the open space land at Tharston Meadows

A reply had been received from Taylor Wimpey which the clerk read out as below.

Apologies for the delayed response. I am unsure if it is possible but will consult with the LPA as the commuted sum would have to be divided up so that the Manco. could take on the perimeter boundary areas you are suggesting you would rather not take on.

The council agreed that they will await the next reply before making a final decision on this item

## 10. To receive an update on Hapton Community Project

The grass is starting to grow and the hedge is starting to take. A discussion took place on the trees and adding some to the project. (Clerk to action 1000 trees initiative to be investigated) A vote took place on the name of the area and it was agreed that the project will be called **Hapton Meadow**.

## 11. To receive an update on flooding in the parish

Nothing to report

## 12. To discuss taking old council documents to Archive Office

It was agreed that the clerk is able to take the older records to the Archive Office and will list the items archived for the council's attention

## 13. To discuss Parish Projects.

### • Newsletter.

The Newsletter needs to have more local information on the next issue but the clerk commented that he is struggling to get the information from local groups in time.

### • SAM Machines.

The SAM machine can now be downloaded and The clerk will fix a date to get this done with Victor asap.

### • Phone Box

Nothing to report but a site needs finding asap

### • Surveyors Land.

There was a worry that the tenant has not done the work he promised and The clerk will again contact Helen Sibley (SNDC) to ask how the process was progressing regarding serving notice to The Tenant ASAP. Again, the subject of how to use the land came up with no defined decision taken.

### • Parish Councillors and Clerk training.

New Chairman's training is required by Tim ward and an update for Nick potter and The Clerk would look into this asap.

### • Village Hall.

The Long Stratton bypass and housing planning application is due to be submitted around late July which could assist our vision project in providing a new village hall for our parish.

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- **New Play Area/Hapton Community Project**

Dealt with earlier in the meeting.

- **The Vision.**

Dealt with under Village Hall.

- **New Park Fundraising Ideas**

The Clerk was looking at fundraising ideas and grants for these but could not submit till rough costs are known which we hope will be by the end of May for consideration at the next council meeting

- **Hapton Phone Box**

Work in progress

- **Neighbourhood watch**

The clerk had emailed the necessary department on this but no reply had been received.

- **July 4<sup>th</sup> Celebrations**

The Clerk could find no information on this and as such will be removed from the agenda

**14. To discuss Speeding in the village and the setting up of a speed watch group.**

Victor Blake commented that the information had been sent to all the volunteers with declarations to be signed by the volunteers before the training can commence and it was agreed that new members would be approached to add to the group and get the necessary forms signed in preparation for the training when it commences.

**15. To discuss Green Initiatives for the council moving forward**

The council had a full discussion on this and Tim ward gave some information on a scheme he had researched and the information would go in the newsletter. Graham Bleach also asked if the Clerk could look through the old files for the license on claiming monies back for recycling from Norfolk county Council.

**16. Public participation.**

None

**17. To receive items for the next agenda.**

**Climate Change initiatives**

**Training**

**Policies Update**

**Surveyors Land**

Next Parish Meeting Wednesday 14<sup>th</sup> July 2021

**There being no further business the meeting closed at 8.47pm.**