

THARSTON AND HAPTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at Church Rooms, Hapton
On 19th January 2022 at 7.30pm.

In Attendance: Mr Nick Potter (Chair) Mr Alan Arber (clerk)
Mrs Jenna Goodall Browne
Mr V Blake
Mr T Ward
Mr G Bleach
Mr C Hewitt

County Councillor Alison Thomas. District Councillor Barry Duffin was in attendance along with two members of the public.

Public participation

Standing Orders were suspended to allow the public to speak.

Barry Duffin provided the following report

Face to face meetings must be held and this is mandatory as Hybrid meetings for decisions are not allowed at all. Jubilee grant monies will be available soon and Barry will forward to the clerk. Finally. There are grants available for parishioners in hard ship via the Help Hub 01508 533933.

Alison Thomas asked if the parish had any objections to a slight move for footpath FP32 by Somers refrigeration as they are looking to expand and if possible, would make good any problems with the ground.

Health services are looking at issues with GP and dentists and the report will be out in early March.

Standing Orders were reinstated.

1. Apologies

No apologies received

2. Minutes

The minutes were agreed as a true record of the meeting of 8th December and were duly signed by the chair.

Proposed Tim Ward Seconded. Victor Blake All Agreed to accept.

3. Declarations of interests – To receive any declarations of personal or prejudicial interest from members on any item to be discussed.

Nick Potter for a payment in item 6 with a pecuniary interest and all agreed to accept.

4. Planning Applications.

- To discuss the Planned Open Space Land Adoption.
Nothing Received
- Planning Applications.
Nothing received

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5. Highways.

- **Highways Issues.**

A road sign at Parkes lane/ Long Lane junction and this will be reported and a new sign requested from Highways

- **To discuss the proposed long Stratton development and the adoption of the open space.**

No report.

6. Finance

- To approve Payments to Parish Clerk Alan Arber for Nov salary and expenses £732.18
- To approve payment to Norfolk Pension Fund for Clerks Pension in October £219.08
- To approve Payment to Nick Potter for padlocks £19.99
- To approve payment to Hapton Building services for maintenance work in the Parish £7728.00
- To approve payment to Scott Building Services for new Cabin for New project £8349.00
- To approve payment to GLS for parish maintenance £1020.00
- To approve payment to The Clerk for Software upgrade for the laptop £79.99
- To approve payment to NPTS for Clerks Training £48.00
- To approve payment to NPTS for Chair training £72.00
- No new payments came in after the agenda posted.

Proposed Nick Potter Seconded Tim Ward

The clerk took the council through the latest financial position and reported that the council was in fine financial condition. The Chair also initialled the bank statement to show it balanced with the financial report.

Budget – To agree the budget for 2022-2023

Proposed Graham Bleach

Seconded Tim Ward

Precept – to sign and agree the precept request for 2022-2023

The precept was set at £24,625.00

Proposed Nick Potter

Seconded Jenna Goodall Browne

The clerk duly signed the Precept request Form

Unity Trust Bank Change – The clerk commented that the bank account is up and running and from the 1st of February we will move to fully automated internet banking. The clerk also provided the forms for Councillor Tim Ward to get him on the system asap for internet banking. These were duly signed and authorised for the clerk to submit asap

7. To receive an update on Current Issues and to consider any necessary action.

Tree Warden's Report

No report

Footpath Wardens Report

No report

Village maintenance

- **Tree Species**

The Clerk forwarded the details to Graham Bleach and Tree warden ken Grayling has provided The Clerk with a suitable list of trees for the project

Alison Thomas will support our application on this once round three comes out

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8. To agree a scheme of delegation to The Clerk due to the unknown issues the covid pandemic and the possibility of not being able to hold meetings

The clerk explained the reasons for this and it was agreed to duly put the scheme in place till the end of March when it would be reviewed.

Proposed Nick Potter

Seconded Jenna Goodall Browne

9. The maintenance of the open space land at Tharston Meadows

No update since the last one and the chair has visited and it is still being maintained. New title to be made for this to maintenance of the open space at Tharston Meadows.

10. To receive an update on Hapton Community Project

The clerk reported that the new sign provided by Vale Sport and the work requested would be completed by the end of the month. The new cabin will be delivered and installed on the 4th of Feb 2022. The chair is also meeting with Sunshine solar to look at the lighting for the new cabins. The Chair needs to work out the Lumens on this project. It was also agreed that we would order one compostable toilet to see the suitability for disabled access. Gary Bentley will provide a quote for installation. The clerk will also look at costs for chairs and tables

11. To receive an update on flooding in the parish.

No update

12. To discuss Parish Projects.

- **Newsletter.**

The next edition is due out at the middle of march and any articles are welcomed to be emailed to The Clerk asap. T W Gaze will not continue to support the newsletter but have now paid for the last year which is good news. This is because they want to support other parish projects.
- **SAM Machines.**

The SAM machine has not been downloaded but will be in time for the next meeting when the clerk will report to the council on the findings
- **Phone Box**

No reply from the diocese on the letter sent to The Heal family and the diocese on the toilet proposal. A new site is needed moving forward but it was agreed that the phone box would be kept in storage till a site was found.
- **Surveyors Land.**

Notice has been served to the Tenant who is slightly sad to be losing the land but understands the reasons why. The new parking pad has been installed and the council thanks Hapton Building services for doing this so promptly
- **Parish Councillors and Clerk training.**

New Chairman's training has taken place and the clerk is booked on a training seminar as well as year-end training due to the changes in the legislation on this.
- **Village Hall.**

No comments made
- **New Play Area/Hapton Community Project**

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This is a green initiative to ask people to travel by bike or walk and whether we could put things in place within our green plans. Chris will have discussion with local county council to look at moving the solutions forward. It was agreed to look at getting a better map showing the footpaths and the bench locations on.

16. Public participation.

None

17. To receive items for the next agenda.

Policies Update

Queens Platinum Jubilee Celebrations

Land at Tharston church

Newsletter

Opening Hapton Project

Next Parish Meeting Wednesday 16th February 2022

There being no further business the meeting closed at 9.10pm.