THARSTON AND HAPTON PARISH COUNCIL

NOTICE OF MEETING

Councillors are summoned to attend the Meeting of the Parish Council
To be held at Hapton Community Cabin, Hapton on Wednesday 18th November 2026

1. **Public Participation**– County and District Council reports can also be received during this time. (10 minutes maximum).
2. **Apologies** – To consider accepting apologies for absence.
3. **Minutes** – To approve the minutes of the last meeting held on the 21st October 2026
4. **Declarations of interests** – To receive any declarations of personal or prejudicial interest from members on any item to be discussed.
5. **Planning**
    - Planning applications received
      2026/3243
      Location: April Cottage Plump Road Tharston Norfolk NR15 2YR
      Proposal: Installation of solar panels to house and garage, comprising 12 panels to the rear slope of the Grade II listed house, and 10 panels to each slope of post 1948 garage outbuilding
      Application Type: Householder
      2026/3244
      Location: April Cottage Plump Road Tharston Norfolk NR15 2YR
      Proposal: Installation of solar panels to house and garage, comprising 12 panels to the rear slope of the Grade II listed house, and 10 panels to each slope of post 1948 garage outbuilding.
      Application Type: Listed Building Consent
6. **Governance –**
7. **Finance –**
    - To note receipts in October 2026

      To approve the following payments for November 2026
    - To approve Payments to Parish Clerk Alan Arber for Oct salary and expenses
    - To approve payment to Parish Clerk for cloud camera storage
    - To approve payment for Clerks pension for Oct
    - To approve payment to HMRC for tax and NI
    - To approve payment to Handyman for Oct Salary and expenses
    - To approve payment to SLCC for new Clerks manual
    - To approve payment to PWLB for loan
    - To approve payment to O Browne for Grass Cutting
    - To approve payment to RBL for Poppy Wreaths
    - To approve payment to Mr Bunn for Hedge Cutting and land topping in Tharston
    - To approve payment to Norfolk Pat Testing for Pat testing at the cabin as required
    - To approve payment to SNDC for Annual Dog bin charge
    - To approve monthly payment for Wi-Fi in the cabin
    - To approve payment to 02 for security cameras
    - To approve payment to scribe for Accounts package
    - To approve payment to Lloyds for monthly credit card charge
    - To approve payment to Unity Trust for Monthly bank Charges
    - Credit Card Payments Oct
    - Key safe for the cabin
    - Printer Ink
    - Standing Toilet roll Holder for cabin

   7.1. To receive the financial position of the council
   7.2 To set date for Budget meeting
8. **Highways –** to receive any updates regarding highways and footpaths.
    - Highway issues
9. **To receive an update on the following current issues and to consider any necessary actions:**
    - Tree warden's Report
    - FP5 footpath issues
    - Footpath Issues
    - Maintenance and Handyman's report
    - Hapton Common-ownership, Footpath, Fencing and letting of common
    - Parish Gates
10. **To receive an update on the Hapton Community Project and installation of Widget board**
11. **To discuss the latest Pylons information**
12. **To note our comments to East Pye solar Development Consent Order being received.**
13. **To note information on Tas way energy park application**

THARSTON AND HAPTON PARISH COUNCIL

14. To discuss the Tharston Open space land and next steps

15, To discuss the provision of Tablets for all councillors for meetings and emails

16. To discuss Parish Projects

- Newsletter
- Sam Machine
- Tharston Phone box
- Parish Councillors/Clerk training/Personal development
- Surveyors Land and Christmas tree Order
- Hapton Phone Box
- Meeting House Field
- Parish Orchard at Old Village Hall site
- Dog mess in the village
- Social media use for events

17. To discuss Green Initiatives moving forward including recycling 18. Public Participation (10 minutes)

For any Parishioners to comment on any items that have been discussed during the meeting only

18. To receive items for the next agenda.

Next Meeting Weds 18th November **Alan Arber PSLCC 12th November 2026**