

THARSTON AND HAPTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at The Community Building, Holly Lane, Hapton
On 12th October at 7.00pm.

In Attendance: Mr Nick Potter (Chair)
Mr V Blake
Mr T Ward
Mrs J Goodall-Browne
Mr G Bleach
Mr D Daniels after item 4
Mr A Arber (clerk)

one members of the public.

1. Public participation

Standing Orders were suspended to allow the public to speak.

No public participation

Standing Orders were reinstated.

2. Apologies

Chris Hewitt sent his apologies. All agreed to accept these

3. Minutes

The minutes of the Parish Council meeting on 13th July were agreed as a true record of the meeting and were duly signed by the Chairman.

Proposer: N Potter Seconder: T Ward

4. Co-Option – To co-opt a new councillor to the Parish Council

David Daniels introduced himself to the council and detailed why he want to become a councillor. It was agreed to accept David as a new councillor and he joined the meeting.

5. Co-Option – New councillor to sign Acceptance of Office form (witnessed by the clerk) and to had to the clerk his register of interests form.

David handed his Acceptance of Office Forms to the clerk to witness which he duly did and also handed in his register of Interests forms to the clerk

6. Declarations of Interest

Hapton Meadow working group members Graham Bleach and Tim ward for a payment in item 8 along with Chairman Nick Potter.

Proposed J Goodall-Browne Secoded V Blake

7. Planning

- **To discuss the Planned Open space**

THARSTON AND HAPTON PARISH COUNCIL

- **No planning application 2022/1874**
land west of Chequers Road Tharston
Outline permission for five new detached single storey dwellings, one to be a self-build, with all other matters reserved except for access.
Application Type: Outline Planning Permission
It was agreed that David Daniels would look at this and report back to the council.

8. Finances

The following invoices were approved for payment:

- I. To approve Payments to Parish Clerk Alan Arber for July August and sept salary and expenses July £774.43 Aug £774.95 Sept £1150.59
- II. To approve payment for Clerks pension for July £236.94, August £236.94, and Sept £311.99
- III. To approve payment to Graham Bleach for maintenance £99.79
- VI. To approve payment to Nick Potter for Parish maintenance £26.70
- V. To approve payment to Gary Bentley for Parish maintenance £77.00
- VI. To approve payment to PKF Littlejohn for External Audit £480.00
- VII. To approve payment to pride press for the newsletter printing in May £441.00
- VIII. To approve payment to HMRC for Tax and NI £71.96
- V1V. To approve payment to Tim Ward for Parish Maintenance £41.64
- VV. To approve payment to Howdens for Cabin Cabinets £582.16
- VV1. To approve payment to Viking for Cabin Noticeboards £119.54

No payments came in after the agenda

The clerk produced a financial report to show the current balance before today's meeting matched the bank statement at £45,803.47 duly signed by the chair as correct and the balance after today's meeting will be £42,401.10

The clerk also commented that he had made a VAT reclaim at the end of June for a figure just over £339.61

The clerk also commented that we did not get the Saffron grant we applied for which is disappointing

The clerk then reported that we had received our external audit back from PKF Littlejohn and there were no reported issues with the councils and clerks work. The documents were now on the website along with the Notice of Electors rights as per the transparency code regulations.

The chair and councillors thanked the clerk for his exceptional work on the audit again this year

Proposer: N Potter Seconder: G Bleach

THARSTON AND HAPTON PARISH COUNCIL

9. Highways

The clerk had received notice of two road signs that have still not been installed and he will contact highways on this urgently

Long Stratton New Development

No report on this item

10. To receive an update on the following current issues and to consider any necessary action.

Tree Warden report

No Report from Ken

Footpath issues

BR1 finger post still not been replaced

Finger markers need ordering from Highways.

Redwings have again diverted a footpath and Sue will email me the details and I will take it up with the Rights of way Officer

Parish Maintenance

The clerk had again reported to SNDC the issue with the bins on Meeting House Field and Long lane and that they should be added to the bin emptying schedule.

It was asked if we could get bins for Hapton Community Project.

A discussion was then had on the possibility of having a recycling centre at the new field. The clerk will look into this and report at the next meeting.

Grass Cutting at Tharston Meadows

This has been done and looks particularly good at present

11. To agree to adopt the civility and respect pledge

The clerk took the council through the pledge and detailed why it was good practice to adopt the pledge. It was agreed to adopt the pledge forthwith

Proposed: T Ward Seconded: J Goodall- Browne

12. To receive a report on the Hapton Community Project

The cabin was now looking very smart and had lighting which was installed the chair enabling meetings to be held all year round. The clerk had sourced the new noticeboards and cabinets for the cabin and these has also been installed by the chair. Graham Bleach had sourced the outside lighting and again this was installed by the chair. The ventilation is also completed and a new gas heater needs sourcing. The extra signs on how to use the compostable toilet have been put up. A survey has been conducted to take aerial photography and take a geo-survey to ascertain any details on local history.

It was agreed the clerk would look at a A4 sign outside showing how to book the community cabin for events, defib locations and when meetings are held.

It was also agreed for the clerk to get 2 pump action hot water kettles for coffee and teas.

THARSTON AND HAPTON PARISH COUNCIL

It was also agreed that we would purchase a gas heater for heating the cabin.

13. To discuss Parish Projects.

- **Newsletter.**
The Autumn edition has been received and it was agreed it was an excellent edition with it being 28 pages.
- **SAM Machines.**
No download has been undertaken and will be in November as normal
- **Phone Box**
No change on this subject
- **Surveyors Land.**
No report
- **Parish Councillors and Clerk training.**
New councillor training is needed for David Daniels and the clerk will look at this on let David know asap.
- **Village Hall**
No comments made
- **New Play Area/Hapton Community Project**
Dealt with earlier in the meeting.
- **The Vision**
No comments made.
- **New Park Fundraising Ideas**
- The photos are now coming in and the clerk has got them onto the noticeboard for the group to look at and agree at the November meeting the makeup of the cards and the prizes.
- **Hapton Phone Box**
The phone box continues to be well used.
- **New Defibrillator Training. Community Responders**
The training will take place at the new building and the clerk will book this asap
- **Neighbourhood watch**
The clerk will look at speaking with Neighbourhood watch to get some new signs.
- **Meeting House Field**
The issues with the emptying of the bins was discussed earlier.

14. To discuss Speeding in the village and the setting up of a speed watch group.

The group have done a few speed watch days out and the monitoring seems to catch more violators from the Fundenhall end and it seems they are catching around 10-12 speed violators an hour. The hours our group are working is roughly the same as other villages similar to ours. Letters to speed violators are being sent out. There is a week in late November on a Saturday morning when the police will accompany the speed watch group.

15. Green Initiatives

The chair asked around the possibility of getting a bus route between long Stratton and Mulbarton with all the villages on the route taking part in a consultation. The clerk will contact other councils on this and speak to Borderhoppa on this as well on the possibility of sponsoring a route via there services. Although our parish is not part of the Cleylands project Tim gets the email and has applied for some free trees through this project. Our application is being vetted as present and its hopeful we will be successful

THARSTON AND HAPTON PARISH COUNCIL

Tim had produced a Hapton Playing field, Wildflower area plan and it was discussed and it was agreed to work with the proposal on the project with a quote from Oly to come also. The rough proposal is around £1000 and it was asked if the council would back this. It was also agreed to look at contractors to undertake to get the groundwork prepared.

Proposed: N Potter Seconded: J Goodall-Browne

16. Public participation

No Public participation

To receive items for the next agenda.

**Clerks appraisal.
Borderhoppa info for newsletter
Defib practice.
SAM Data
Budget 2nd December 7pm at the cabin.**

Next Parish Meeting Wednesday 16th November 2022

There being no further business the meeting closed at 8.20 pm.