

# THARSTON AND HAPTON PARISH COUNCIL

## NOTICE OF MEETING

Councillors are summoned to attend the Annual Meeting of the Parish Council  
To be held at Hapton Community Cabin, Hapton on Wednesday 15<sup>th</sup> May 2024 at 7.00pm.

### AGENDA

- 1. Appointment of Chairman** – To sign acceptance of Office
- 2. Appointment of Vice Chairman** – To sign acceptance of Office
- 3. Acceptance of Office and Register of Interests** – All councillors to hand in their acceptance of Office and Register of interest's forms. The meeting will also consider granting an extension for any Declarations of Office forms not received and to declare the seat vacant.
- 4. Public Participation**– County and District Council reports can also be received during this time. (10 minutes maximum).
- 5. Apologies** – To consider accepting apologies for absence.
- 6. Minutes** – To approve the minutes of the last meeting held on the 10<sup>th</sup> April 2024
- 7. Declarations of interests** – To receive any declarations of personal or prejudicial interest from members on any item to be discussed.
- 8.** To adopt the General Power of Competence
- 9. Planning**
  - To discuss the Planned Open Space Land
  - To discuss Planning Applications and any received after the agenda is posted
- 10. Finance** –
  - To approving the following invoices for payment:
    - I. To approve Payments to Parish Clerk Alan Arber for April salary and expenses
    - II. To approve payment for Clerks pension for April
    - III. To approve payment to Huxley hedges for site visit
    - IV. To approve payment to Viking for Stationery and new printer
    - V. To approve annual payment to Tharston Church for maintenance
    - VI. To approve annual payment to Hapton Church for maintenance
    - VII. To approve payment to NPTS for annual Subscription
    - VIII. To approve payment to PWLB for parish loan
    - IX. To approve payment for Wix website for 2 years charge
    - X. To approve payment to Sonya Blythe for Internal Audit
    - XI. To approve payment to Plan to garden for Hapton Community cabin work Deposit
    - XII. To approve payment to Action Suffolk for Parish Insurance
    - XIII. To approve payment to 3 mobile for Direct debit for security sim cards
    - XIV. To approve any payments that come in after the agenda is posted.
    - XV. To receive the Internal auditors report and note actions required.
    - XVI. To agree Clerks salary, increase of one point to SCP 24
    - XVII. To agree bank signatories for 2024-2025
- 11. Highways** – to receive any updates regarding highways and footpaths.
  - Highway issues
  - To discuss the Proposed Long Stratton new development
- 12. To receive an update on the following current issues and to consider any necessary actions:**
  - Tree warden's Report
  - Footpath Issues
- 13. To receive an update on the Hapton Community Project**
- 14. To discuss the latest Pylons information**
- 15. To discuss Parish Projects**
  - Newsletter
  - Sam Machine
  - Tharston Phone box
  - Parish Councillors/Clerk training/Personal development
  - Village Hall Fundraising ideas/The Vision/Community Area fundraising ideas
  - New Defibrillator and Defib Training dates to be fixed.
  - Surveyors Land
  - Hapton Phone Box
  - Neighbourhood watch
  - Meeting House Field
  - Parish Orchard at Old Village Hall site
  - Gov.uk Councillor email accounts
  - Dog mess in the village

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16. To receive a report from the Speed watch Group
17. To discuss Green Initiatives moving forward including recycling and Biodiversity policy
  - Green recycling of blister packs and razors
18. Public Participation (10 minutes)  
*For any Parishioners to comment on any items that have been discussed during the meeting only*
19. To receive items for the next agenda.  
Next Meeting Weds 12<sup>th</sup> June 2024

Alan Arber PSLCC 3<sup>rd</sup> May 2024