

# THARSTON AND HAPTON PARISH COUNCIL

## NOTICE OF MEETING

Councillors are summoned to attend the Annual Meeting of the Parish Council  
To be held at Hapton Community Cabin, Hapton on Wednesday 13<sup>th</sup> May 2026 at 7.00pm.

### AGENDA

1. **Appointment of Chairman** – To sign acceptance of Office
2. **Appointment of Vice Chairman** – To sign acceptance of Office
3. **Acceptance of Office and Register of Interests** – Chair and Vice Chair to hand in their acceptance of Office and Register of interest's forms. The meeting will also consider granting an extension for any Declarations of Office forms not received and to declare the seat vacant.
4. **Public Participation**– County and District Council reports can also be received during this time. (10 minutes maximum).
5. **Apologies** – To consider accepting apologies for absence.
6. **Minutes** – To approve the minutes of the last meeting held on the 15<sup>th</sup> April 2026
7. **Declarations of interests** – To receive any declarations of personal or prejudicial interest from members on any item to be discussed.
8. **Planning**
  - Planning applications
  - To discuss the Planned Open Space Land
  - To discuss Planning Applications and any received after the agenda is posted
9. **Governance**

To instruct the clerk to update all Policies  
To approve the continued use of the General Power of Competence  
To approve Bank Signatories  
To approve the delegation of Power to the clerk for emergency items as Financial Regulations
10. **Finance** –
  - To note receipts in April 2026
  - **To approve the following payments for May 2026**
    - To approve Payments to Parish Clerk Alan Arber for April salary and expenses
    - To approve payment for Clerks pension for April
    - To approve payment to HMRC for tax and NI
    - To approve payment to Handyman for salary and expenses April
    - To approve payment to Solicitors for land registry work on community area
    - To approve payment to clerk for Parking for Planning Inspectorate Meeting attendance
    - To approve monthly payment for Wi-Fi in the cabin
    - To approve payment to 02 for security cameras
    - To approve payment to scribe for Accounts package
    - To approve payment to Lloyds for monthly credit card charge
    - To approve payment to Unity Trust for Monthly bank Charges
    - Credit Card Payments
    - Hotel for Clerk for Planning Inspectorate meeting in Ipswich
  - 7.1. To receive the financial position of the council
8. **Highways** – to receive any updates regarding highways and footpaths.
  - Highway issues
9. **To receive an update on the following current issues and to consider any necessary actions:**
  - Tree warden's Report
  - Footpath Issues
  - Maintenance and Handyman's report
10. **To receive an update on the Hapton Community Project**

To discuss the costs for a history group to use the cabin  
To discuss the installing of rabbit fencing
11. **To discuss the latest Pylons information and Clerks attendance at latest Planning Inspectorate Meeting**
12. **To note our comments to East Pye solar**
13. **To note information on Tas way energy park application**
14. **To discuss the Tharston Open space land and next steps**
15. **To discuss Parish Projects**
  - Newsletter
  - Sam Machine
  - Tharston Phone box
  - Parish Councillors/Clerk training/Personal development
  - New Defibrillator and Defib Training dates to be fixed.
  - Surveyors Land and Christmas tree Order

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- Hapton Phone Box
- Neighbourhood watch
- Meeting House Field
- Parish Orchard at Old Village Hall site
- Dog mess in the village

**17. To discuss Green Initiatives moving forward including recycling and actions on the biodiversity policy**

- Green recycling of blister packs and razors
- To note the application to the South Norfolk in Bloom application for £990 match funded by SNDC to the same amount

**18. Public Participation (10 minutes)**

For any Parishioners to comment on any items that have been discussed during the meeting only

**19. To receive items for the next agenda.**

**Next Meeting Weds 17<sup>th</sup> June 2026**

**Alan Arber PSLCC 5<sup>th</sup> May 2026**