

THARSTON AND HAPTON PARISH COUNCIL

NOTICE OF MEETING

Councillors are summoned to attend the Annual Meeting of the Parish Council
To be held at Hapton Community Cabin, Hapton on Wednesday 16th April 2025 at 7.00pm.

AGENDA

- 1. Public Participation**— County and District Council reports can also be received during this time. (10 minutes maximum).
- 2. Apologies** – To consider accepting apologies for absence.
- 3. Co-option** – To consider the co-option of a new councillor
- 4. Co-option** – To receive the acceptance of office and register of interest forms from the new councillor
- 5. Minutes** – To approve the minutes of the last meeting held on the 19th March
- 6. Declarations of interests** – To receive any declarations of personal or prejudicial interest from members on any item to be discussed.
- 7. Planning**
 - Planning applications
2024/3816 Location: Land East Of High Road Ashwellthorpe Norfolk
Proposal: Series of 13 ponds designed to intercept surface water flows and designed to be part of work to create off-site biodiversity units
Application Type: Full Planning Permission
2025/1035 Location: Stone House Norwich Road Hapton Norfolk NR15 1RZ
Proposal: Two bay cart lodge with flooring above one bay for storage
Application Type: Householder
 - To discuss the Planned Open Space Land
 - To discuss Planning Applications and any received after the agenda is posted
- 8. Governance –**
- 9. Finance –**
 - To note receipts in April
 - Cabin Hire receipts £30.00
 - Vat Refund £232.98
 - To approving the following invoices for payment February**
 - To approve Payments to Parish Clerk Alan Arber for March salary and expenses
 - To approve payment for Clerks pension for March
 - To approve payment to Handyman for salary and expenses March
 - To approve payment to NPTS for annual subscription
 - To approve payment to Tim Ward for Camera Solar Panel
 - To approve monthly payment for Wi-Fi in the cabin
 - To approve payment to Wensum print for the newsletter
 - To approve payment to ICO for annual subscription
 - To approve payment to 3 mobile for Direct debit for security sim cards
 - To approve Monthly bank charges
 - To approve Monthly credit card charge
 - Payments on credit card
 - Cat Litter
 - Laptop software upgrade
 - To receive the financial position of the council
- 7.1. To receive and agree section 1 of the AGAR annual governance statements
- 7.2. To agree and receive section 2 of the AGAR accounting statements
- 7.3. To receive the internal auditors report for year end 2024-2025
- 7.4. To receive the year end bank balance
- 7.5. To receive the updated asset register
- 8. Highways** – to receive any updates regarding highways and footpaths.
 - Highway issues
- 9. To receive an update on the following current issues and to consider any necessary actions:**
 - Tree warden's Report
 - Footpath Issues
 - Maintenance and Handyman's report

To discuss the upgrade of the cabin batteries and solar panels
- 10. To receive an update on the Hapton Community Project**
 - New Disabled Friendly compostable toilet and to discuss the plans to install ourselves and costings
- 11. To discuss the latest Pylons information**
- 12. To note our comments to East Pye solar**
- 13. To discuss the Norfolk Homes land and what next steps are**
- 14. To discuss Parish Projects**

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- V E Day celebration and grant
- Newsletter
- Sam Machine
- Tharston Phone box
- Parish Councillors/Clerk training/Personal development
- New Defibrillator and Defib Training dates to be fixed.
- Surveyors Land
- Hapton Phone Box
- Neighbourhood watch
- Meeting House Field and CCTV Issues
- Parish Orchard at Old Village Hall site
- Dog mess in the village

15. To discuss Green Initiatives moving forward including recycling and actions on the biodiversity policy

- Green recycling of blister packs and razors

16. Public Participation (10 minutes)

For any Parishioners to comment on any items that have been discussed during the meeting only

16. To receive items for the next agenda.

Next Meeting Weds 14th May 2025

Alan Arber PSLCC 12th April 2025