

# THARSTON AND HAPTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at  
The Community Building, Holly Lane, Hapton  
On 13<sup>th</sup> March 2024 at 7.00pm.

**In Attendance:** Mr N Potter (chair)  
Mr T Ward  
Mr G Bleach  
Mr C Hewitt  
Mrs J Goodall-Browne  
Mr V Blake  
Mr A Arber (clerk)

**2 members of the public plus District Councillor Kim Carsok from 8pm**

## **Public Participation**

*Standing Orders were suspended to allow the public to speak.*

County Councillor Alison Thomas gave no report.

District Councillor Kim Carsok gave the following report.

Congratulations on our Pride in place grant and the funding on this is has finished.  
The new round of CAF funding up to £20,000 with a fund of £150,000  
Household support fund has been increased.  
Help hub has more funding in place  
Planning enforcement has been increased  
£100million fund for a new depot and to have more new bin lorries to enable the new  
food caddies to be collected that are being provided.  
The expansion of the combined Broadland and South Norfolk depot is being looked  
at for the introduction of more bin lorries.  
Wymondham Town Centre regeneration is moving ahead.  
Diss south mere area is being redeveloped and a better bus station and possibility of  
leisure and a new doctor's surgery.  
New doctor's surgery in Hetherset  
Right care right person has been paused due to recent incident in Costessey.

*Standing Orders were reinstated.*

### **1. Apologies**

Apologies received from David Daniels All agreed to accept.

### **2. Minutes**

The minutes of the Parish Council meeting on 10<sup>th</sup> January 2024 were agreed as a true record of the meeting and were duly signed by the Chair as a true record of the meeting.

**Proposer: Nick Potter    Seconder: Tim Ward**

# THARSTON AND HAPTON PARISH COUNCIL

## 3. Declarations of Interest

Tim Ward for a payment  
**All agreed.**

## 4. Planning

- **To discuss the Planned Open space**  
Nothing to report.
- **Planning Application**  
No planning received.

## 5. Finances

To note receipts in January and February 2024

January 2024	
HMRC Vat refund	£544.43
O Browne for Newsletter advert	£50.00
SNDC pride in place grant	£300.00
Total	£894.43
No Receipts in February	

### **Important payment made between the meeting.**

None

### **Payments made at this meeting.**

#### February Payments

I. To approve payments to Parish Clerk for Salary January	£1098.73
II. To approve payment to Norfolk Pension Fund for Clerks Pension Jan	£340.01
III. To approve payment to 3 for monthly sim card charge	£64.82
IV. To approve payment to 3 for Monthly sim card charge	£10.00
V. To approve payment to Lloyds for Credit card charge	£3.00

#### March Payments

I. To approve payment to parish clerk for February salary	£934.43
II. To approve payment to Norfolk Pension fund for clerk's pension Feb	£272.33
III. To approve payment to Anglia in bloom for seminar	£60.00
IV. To approve payment to Parish online for Gov.uk annual charge	£216.00
V To approve payment to Unity trust for quarterly bank charges	£18.00
VI. To approve payment to Lloyds for Credit card Charge	£3.00
VII To approve payment to HMRC for Tax and NI	£545.07
VIII To approve payment to Hapton Meadow Working group for maintenance	£419.35
VIV To approve payment to 3 for sim card charge	£38.60
VV. To approve payment to JR Bun for surveyor's land work	£330.00

# THARSTON AND HAPTON PARISH COUNCIL

To receive the up-to-date financial report.

The clerk reported that we are in good health and the balance before today's meeting was £27165.90 after today's payments (including Credit card purchases) the balance stands £24,328.92 at with a Vat refund to be claimed of £151.92. the year end figure is subject to no other payments coming out and if stays the same is just over £6000 down on last year which is good and meets our 75% of precept left at the end of the year.

**Proposed: Chris Hewitt    Seconded: Victor Blake**

## **To discuss the purchase of Heavy-duty bin bags**

A motion was raised regarding the purchase of Heavy-Duty bin bags to use at events and at the cabin and to aid recycling items such a blister packs and razor blades.

It was agreed these would be found by Graham bleach who will message the clerk, and these would be ordered together.

**Proposed: Nick Potter    Seconded: Tim Ward**

## **To receive the year end budget v Expenditure report.**

The clerk had produced a report but asked councillors to note that if any other payments come in it may change. The clerk was thanked for his work on this.

## **6. Governance**

The clerk reported that NPTS have produced their own new Standing orders that he is currently looking through to ensure they meet our requirements. If so, we will vote them in at our Aoril meeting with everyone's agreement

## **7. To receive the details of the long Stratton town council proposal and discuss supporting it.**

Remove from agenda.

## **8. To receive details of the meeting with cornerstone regarding on Long Stratton and how it affects the Parish council**

The meeting has yet to take place so no report as yet.

## **9. Highways Highways issues**

The clerk raised the issue around large lorries leaving Ben Willis company and turning left along high road onto Blacksmiths Lane that has a 3t weight limit on the bridge and a 7.5t limit further down the road and the lane being not very wide many large vehicles are damaging the kerb, parishioner's fences, and the road. A meeting was held with representatives of Ashwellthorpe and Fundenhall Parish Council, Adam Mayo the highways engineer, both county and district councillors for the Ashwellthorpe parish and it was agreed that something needed doing. The clerk requested that he write to Ben Willis asking him to direct all heavy traffic over 3t to not turn left but to go back through to the main Norwich Road near Wreningham and that we work with Alison Thomas on her highways budget to put a sign outside Ben Willis Property stating the wight limit of 3t. All agreed to this.

# THARSTON AND HAPTON PARISH COUNCIL

It was proposed to look at the quiet lane scheme moving forward.

It was also thought we contact Redwings as there are still cars and vans coming from Redwings up and down the lane to ask them to deal with this.

## **Long Stratton Development.**

No report

## **10. To receive an update on the following current issues and to consider any necessary action.**

### **Tree Warden report**

A proposal was sent to the chair and the vice chair on the plantation for the Christmas trees and ordering 25 of each and the clerk would look at the possibility of getting a startup grant for this proposal from South Norfolk District Council go for it grant.

Tim ward is awaiting a decision from Highways to see if we are getting any of there scheme and we will also be getting 300 from the woodland trust

### **Footpath issues**

Footbridge on FP33 is still awaiting repair on this and the footpath warden will continue to monitor the issue and the repair.

### **Maintenance**

The work has been undertaken to improve the toilet at the community area and the Hapton Meadow working group were thanked for their assistance and the work carried out to ensure the toilet does not blow over again.

Tim and Graham have moved the noticeboard on the community area has been moved and looks good and is easier to access for everyone.

The chair has everything for the 240-volt system installation for the new Defibrillator and to allow us the capability to run a kettle for an hour, a laptop would be able to use it all day. A water system has been found to allow us to run hot drinks at events.

All cameras are now in place and are covering the areas we need and are working very well with the one on the Surveyors land is stopping fly tipping there at present.

## **11. To receive an update on the Hapton Community Project and plan events for 2023-2024**

The chair was pleased to report that the parish council had been successful in their application to Pride in Place for the whole £25,000 grant and he particularly thanked the clerk for his amazing and diligent work on this. It was noted that the clerk had worked over 36 hours on the grant application with various meetings with the pride in place team, contractors, getting extra quotes and the numerous rewrites it took to get the application to the correct submission. The Clerk had spoken with David Daniels on this, and he will assist the clerk asap to get the necessary paperwork for the acceptance of the grant in by 26<sup>th</sup> March 2024. The clerk gave out copies of the acceptance letter to all councillors and ask that they read them and agree to the terms of the grant so he can sign them off and get the application and acceptance back in the correct time along with detailed pictures of the site at present as required. David Daniels also agreed to assist the clerk with the necessary reports to ensure they are submitted correctly and in the time limit required. It must be noted that the monies cannot be drawn down until parts or all of the project is completed, and it was agreed this would be okay and the clerk would work with the proposed contractors on this along with David Daniels. The 3 main contractors that quoted for the work are as follows

Plan to Garden

Simons Landscaping

Garden landscape Services

# THARSTON AND HAPTON PARISH COUNCIL

There is also a contractor for the WW2 benches, (David Ogilvie Ltd) and this was the only supplier for these, so we need to use them.

It was agreed that Plan to Garden would be the preferred contractor so the clerk will contact all contractors to inform them of the council's decision.

The clerk took 36 hours to undertake this application and the council agreed to pay the extra 22 hours as the clerk had claimed 14 hours already.

**Proposed: Tim Ward**

**Seconded: Nick Potter**

Events planned for the community area is 15/6 is a BBQ and fun day

The community cabin will be the polling station for May elections

D Day event will be held this year

## 12. To discuss the latest pylons Information

New plans and access road are in place and once the new plans are in place along with a new consultation which will then go to planning stage. The need for the new information on this is needed asap and the clerk would look into how we get this information in the first instance. It was asked if South Norfolk had seen this information already and District Councillor Kim Carsok will ask South Norfolk on this asap.

## 13. To discuss Parish Projects.

- **Newsletter.**  
The clerk newsletter is with the printers to provide a proof asap to ensure we can get it delivered by the end of march
- **SAM Machines.**  
The clerk reported that due to Victor being unavailable these have not been downloaded. It was also noted that Long Stratton Town Council have requested that they put their SAM machine on chequers road to it being in their part of the area and they would share all data with us when downloaded.
- **Tharston Phone Box**  
Nothing on the Tharston phone box and letter has gone to the residents but no reply in the newsletter request so we will look at sites ourselves. Management company has been contacted, and a draft licence has been requested for a land agreement.
- **Parish Councillors and Clerk training.**  
The clerk asked if anyone would like to attend an event on Thursday 21<sup>st</sup> march for the NPTS seminar and also the 28<sup>th</sup> march at Wymondham rugby club regarding the Anglia in bloom project and we have 3 places booked for David, Jenna, and Tim and all paid for from the pride in place Anglia in bloom grant as agreed.
- **Village Hall Fundraising**  
No report
- **The Vision**
- Dealt with earlier.
- **New Park Fundraising Ideas**
- No report

# THARSTON AND HAPTON PARISH COUNCIL

- **Hapton Phone Box**  
The phone box continues to be well used and now look very tidy and graham has cleared out some books and added 2 shelves. There are also DVDs in the phone box for all to take and watch
- **Defib training**  
The clerk noted that we are looking to run this ourselves as no other councils are running any except Tivetshall but as, yet no date had been arranged. Once the 24ov system is in place it will be full operational and on the circuit.
- **Surveyors land**  
Hedges need attention and clerk will try and contact the Mrs Huxley on this asap
- **Neighbourhood watch**  
New signs have arrived and need putting up asap
- **Meeting house Field**  
No report.
- **Community Orchard**  
Trees and Hedge are planted and pylons banner needs putting up asap.
- **Gov.com emails**  
The clerk reported that these are almost ready to be implemented and will send the details round once all finalised.
- **Dog mess in the village**  
The clerk reported that as agreed he had put a page in the newsletter reading this issue.
  - **Big Litter Pick**

It was asked if the parish council would undertake this, and a date would be looked at in the April meeting.

## **14. To discuss Speeding in the village and the setting up of a speed watch group.**

No report due to weather, light and cars parked in bad places.

## **15. Green Initiatives.**

The clerk reported that he still awaits councillor's comments on this as requested in Jan meeting  
A recycling initiative has been found to recycle Razors and this will be put in the next newsletter.

## **16. Public participation**

None

**To receive items for the next agenda.**

**Year end  
Events arranged poster  
Biodiversity Policy  
Big Litter Pick  
Traffic Calming in Hapton.  
Signage on Height Restriction and location on Hapton Bridge  
Request for Police attendance at our meeting in May**

Next Parish Council meeting Wednesday 10<sup>th</sup> April 2024 at 7pm

**There being no further business the meeting closed at 8.25. pm.**