

# THARSTON AND HAPTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at Church Rooms, Hapton  
On 16<sup>th</sup> February 2022 at 7.30pm.

In Attendance: Mr Nick Potter (Chair) Mr Alan Arber (clerk)  
Mr V Blake  
Mr T Ward  
Mr G Bleach

District Councillor Barry Duffin was in attendance along with no members of the public.

## Public participation

*Standing Orders were suspended to allow the public to speak.*

Barry Duffin provided the following report  
£5 increase on council tax should be finally agreed next week at SNDC  
SNDC Queens platinum Jubilee Grant applications for £200 are out and The clerk has applied.

*Standing Orders were reinstated.*

### 1. Apologies

Jenna Goodall Browne and Chris Hewitt sent their apologies All agreed to accept

### 2. Minutes

The minutes were agreed as a true record of the meeting of 19<sup>th</sup> January and were duly signed by the chair.

**Proposed Nick Potter Seconded. Tim Ward All Agreed to accept.**

### 3. Declarations of interests - To receive any declarations of personal or prejudicial interest from members on any item to be discussed.

Nick Potter for a payment in item 6 with a pecuniary interest and all agreed to accept.

### 4. Planning Applications.

- To discuss the Planned Open Space Land Adoption.  
**Nothing Received**
- Planning Applications.  
**2022/0115 No Comment made from Parish Council**  
**2020/0101 No Comment made from Parish Council**  
**2020/0203 No Comment made from Parish Council**

### 5. Highways.

- **Highways Issues.**  
A road sign at Parkes lane/ Long Lane junction and has been reported and a new sign requested from Highways

# THARSTON AND HAPTON PARISH COUNCIL

A request was asked that we contact Highways to put a mirror outside the surveyor's land. The worries on health and safety of people coming out onto the road which has speeding cars.

- **To discuss the proposed long Stratton development**

No report.

## 6. Finance

- To approve Payments to Parish Clerk Alan Arber for Jan salary and expenses £744.57
- To approve payment to Norfolk Pension Fund for Clerks Pension in Jan £219.08
- To approve Payment to Nick Potter for BBQ for new project £91.98
- To approve payment To Gary Bentley for maintenance work in the Parish £320.00
- To approve payment to Scott Building Services for subframe for new Cabin for New project £2200.00
- To approve payment to NPTS for Clerks Year end training £22.00
- No new payments came in after the agenda posted.

### **Proposed Nick Potter Seconded Vic Blake**

- To receive quote for one Compostable Toilet
- To receive quote for installation of Compostable toilet

**Proposed Nick Potter**

**Seconded Graham Bleach**

The clerk took the council through the latest financial position and reported that the council was in fine financial condition.

**Unity Trust Bank Change** – The clerk commented that the bank account is up and running and we are now fully automated on internet banking. Councillor Tim Ward is now an authorised signatory on the account too.

## 7. To receive an update on Current Issues and to consider any necessary action.

### Tree Warden's Report

No report

### Footpath Wardens Report

No report

### Village maintenance

- **Tree Species**

The Clerk forwarded the details to Graham Bleach and Tree warden ken Grayling has provided The Clerk with a suitable list of trees for the project

Alison Thomas will support our application on this once round three comes out

## 8. To discuss the purchase of The Old Village Hall site by Tharston PCC and other options

As per the previous meeting the clerk made the council aware of a bid to buy the old village hall site by Tharston PCC for £1000.00. A full discussion took place and it was agreed that The Clerk would contact Tharston PCC to inform them of the council's decision on that the council will rent the land to them on favourable rates for events.

**Proposed Nick Potter**

**Seconded Tim Ward**

## 9. The maintenance of the open space land at Tharston Meadows

No update since the last one and the chair has visited and it is still being maintained. New title to be made for this to maintenance of the open space at Tharston Meadows.

# THARSTON AND HAPTON PARISH COUNCIL

## 10. To receive an update on Hapton Community Project

The clerk reported that the new sign provided by Vale Sport and the work requested was now done except for the zip wire due to the highway winds. The new sign is installed as provided free of charge by Vale sport. The subframe has been installed today and the installation of the cabin has commenced and it is hoped it will be completed by Friday 18<sup>th</sup> Feb depending on the weather. We will then need to look at purchasing chairs and tables plus a decision is needed on the compostable toilet as it has a delivery span of 6-8 weeks. A decision on the treatment of the outside of the building will be discussed at next months meeting along with the inside of the building. Paul Riches will be rolling the land once the building is installed and the land is dry enough to roll.

## 11. To receive an update on flooding in the parish.

No update

## 12. To discuss Parish Projects.

- **Newsletter.**

The next edition is close to being completed but The clerk commented that he still needs a few more pages for the newsletter asap. District Councillor Barry Duffin will provide a report for the newsletter also along with Councillor Tim Ward on the green issues and a more detailed piece from The Parish Council.
- **SAM Machines.**

The SAM machine has not been downloaded but will be in time for the next meeting when the clerk will report to the council on the findings
- **Phone Box**

No change on this subject
- **Surveyors Land.**

Hedge needs trimming asap. Before the end of march
- **Parish Councillors and Clerk training.**

The Clerk is booked on year-end training due to the changes in the legislation on this.
- **Village Hall.**

No comments made
- **New Play Area/Hapton Community Project**

Dealt with earlier in the meeting.
- **The Vision.**

Dealt with under Village Hall.
- **New Park Fundraising Ideas**

The chair commented that he had seen a scheme on the television regarding taking pictures around the parish and making them into Christmas cards and selling them to raise monies for the parish. Also, calendars were discussed. It was agreed that this will go in the newsletter in March.
- **Hapton Phone Box**

New lights installed at the contractor's charge. This has now been done at no charge to the Parish Council.
- **New Defibrillator Training**

The Clerk has purchased the new Defib pads for the defibs in Hapton and Tharston street and once they arrive, he will install them in the correct defibs.
- **Neighbourhood watch**

The Clerk has enrolled the parish in the neighbourhood watch scheme and is awaiting confirmation all is good and we are set up to go

# THARSTON AND HAPTON PARISH COUNCIL

- **Meeting House Field**  
The clerk reported that the work on meeting house field has been completed but a little more work needs doing to finalise the project
- **Queens Platinum jubilee Celebration**  
The clerk reported that he had obtained the first grant from South Norfolk District council for £200 and this will be paid in early April and we need to work out what we will be doing asap on the day and get a finalised date for our event. Also look at sorting out an opening for the project on the same day.

## **13. To discuss Speeding in the village and the setting up of a speed watch group.**

Councillor Blake commented that the training had taken place and the next stage will be a trial day on 17<sup>th</sup> Feb 2022 for the first session.

## **14. To discuss Green Initiatives for the council moving forward**

Tim Ward and Claire Sparkes had attended a meeting Norfolk Wildlife Trust and details of the meeting will be put in the newsletter for all to see. It was agreed that a working party on this will be set up asap to move this forward and a meeting will be held asap on this to get it in the newsletter asap.

## **15. To discuss Active travel between the parishes for parishioners**

No report on this yet moving forward.

## **16. Public participation.**

None

## **17. To receive items for the next agenda.**

**Policies Update**  
**Queens Platinum Jubilee Celebrations**  
**Internal Control**  
**Opening Hapton Project**  
**Fireworks**

Next Parish Meeting Wednesday 16<sup>th</sup> February 2022

**There being no further business the meeting closed at 8.15 pm.**